

Web Site Specialist Interview Questions

1. Tell me about some of your most recent computer programming projects.
2. Please share several websites you worked on. What was your role in designing, building, and maintaining?
3. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.
4. Share an experience you had in dealing with a difficult person and how you handled the situation.
5. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
6. Tell me how you organize, plan, and prioritize your work.
7. Share an experience when you applied new technology or information in your job. How did it help your company?
8. Give me an example of when you thought outside of the box. How did it help your employer?
9. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
10. Would you consider analyzing data or information a strength? How so?
11. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?
12. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
13. Provide an example of a project you worked on that demonstrates your programming abilities. What was your role in the project?
14. Tell me about a time when your ability to analyze needs and product requirements helped you create an

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effective design or make an informed decision to benefit your company.

15. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?

16. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

17. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?

18. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

19. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

20. Provide an example when your ethics were tested.

21. How do you ensure that web sites are sufficiently updated?

22. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?

23. Share an experience when you had to work with management or development teams to resolve conflict or best determine a solution?

24. How do you incorporate search engine optimization in your designs?

25. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

26. What kind of backup or disaster recovery plans did you have in place at previous job? Did you ever need

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to recover files from your backup?

27. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

28. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

29. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.

30. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)