

Validation Specialist Interview Questions

1. Share an experience when you applied new technology or information in your job. How did it help your company?

2. Would you consider analyzing data or information a strength? How so?

3. What factors do you consider when analyzing validation test data to determine whether systems or processes have met validation criteria or to identify root causes of production problems?

4. What have you found to be the best way to study product characteristics or customer requirements and confer with management to determine validation objectives and standards?

5. Share an experience you had in dealing with a difficult person and how you handled the situation.

6. Tell me how you organize, plan, and prioritize your work.

7. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

8. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

9. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

10. Share a time when you successfully used scientific rules or methods to solve a problem at work.

11. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

12. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

13. Give me an example of when you thought outside of the box. How did it help your employer?

14. Tell me about a time when your ability to analyze needs and product requirements helped you create an

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effective design or make an informed decision to benefit your company.

15. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

16. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

17. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

18. Name a time when you prepared validation or performance qualification protocols for new or modified manufacturing processes, systems, or equipment for pharmaceutical, electronics, or other types of production.

19. Provide a time when you dealt calmly and effectively with a high-stress situation.

20. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

21. Describe an experience when you coordinated the implementation or scheduling of validation testing with affected departments and personnel.

22. Provide an example of when you were persistent in the face of obstacles.

23. Have you ever had to resolve testing problems by modifying testing methods or revising test objectives and standards? Share an example.

24. How do you stay current in order to prepare, maintain, or review validation and compliance documentation, such as engineering change notices, schematics, or protocols?

25. Name a time when your patience was tested. How did you keep your emotions in check?

26. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change?

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(Make sure the candidate is flexible.)

27. What is the most challenging part of identifying deviations from established product or process standards and provide recommendations for resolving deviations?

28. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

29. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

30. Share an example when you effectively developed validation master plans, processed flow diagrams, tested cases, or standard operating procedures.