

Activity Coordinator Interview Questions

1. Describe a time when you successfully provided personal assistance to a coworker or patron.

2. Tell me about a recent experience you've had working with your hands.

3. Tell me about the last time when you conducted therapy sessions to improve patients' mental and physical well-being.

4. What factors do you consider when planning, organizing, directing and participating in treatment programs and activities to facilitate patients' rehabilitation, help them integrate into the community and prevent further medical problems.

5. Walk me through how you observe, analyze, and record patients' participation, reactions, and progress during treatment sessions, modifying treatment programs as needed.

6. Share an experience you had in dealing with a difficult person and how you handled the situation.

7. How do you stay fit in order to perform physical activities that are required in the workplace?

8. Tell me how you organize, plan, and prioritize your work.

9. Give me an example of when you thought outside of the box. How did it help your employer?

10. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

11. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

12. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?

13. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

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14. Provide an example when your ethics were tested.

15. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

16. Name a time when your patience was tested. How did you keep your emotions in check?

17. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

18. What is the key to success when communicating with the public.

19. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

20. Share an example when you effectively developed treatment plan to meet needs of patient, based on needs assessment, patient interests and objectives of therapy.

21. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.

22. Describe an experience when you prepared and submitted reports and charts to treatment team to reflect patients' reactions and evidence of progress or regression.

23. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

24. Name a time when your creativity or alternative thinking solved a problem in your workplace.

25. What have you found to be the best way to obtain information from medical records, medical staff, family members and the patients themselves to assess patients' capabilities, needs and interests?

26. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

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27. Describe an experience when you encouraged clients with special needs and circumstances to acquire new skills and get involved in health-promoting leisure activities, such as sports, games, arts and crafts, and gardening.

28. How often do you confer with members of treatment team to plan and evaluate therapy programs? Is it helpful?

29. Do you enjoy instructing patient in activities and techniques, such as sports, dance, music, art or relaxation techniques, designed to meet their specific physical or psychological needs? Share an example.

30. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?