

## Optical Assistant Interview Questions

1. What is the key to success when communicating with the public.
2. Share an experience you had in dealing with a difficult person and how you handled the situation.
3. Share an experience when you applied new technology or information in your job. How did it help your company?
4. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
5. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?
6. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
7. Share an experience in which you successfully verified that finished lenses were ground to specifications.
8. Describe your experience measuring clients' eyes and surrounding areas.
9. Provide an experience in which you effectively prepared work orders and instructions.
10. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
11. Share an effective method you have used to adjust eyeglasses to fit clients.
12. Provide an experience in which you effectively evaluated prescriptions and clients' visual requirements.
13. Share an experience in which your attention to detail and thoroughness had an impact on your last company.
14. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

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15. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

16. Please share an experience in which you presented to a group. What was the situation and how did it go?

17. Provide an example when your ethics were tested.

18. What is the state of your records? Name one thing you would like to improve.

19. Share an experience in which you fabricated lenses to meet prescription specifications.

20. Name a time when your patience was tested. How did you keep your emotions in check?

21. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

22. Provide an effective method you have used to instruct clients on how to wear and care for eyeglasses.

23. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?

24. Describe your experience using lensometers and/or lens analyzers to determine lens prescriptions.

25. Describe a time when you successfully provided personal assistance to a coworker or patron.

26. What is the most challenging part of budgeting for you?

27. Provide a time when you dealt calmly and effectively with a high-stress situation.

28. Tell me about your experience assembling eyeglasses.

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29. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?

30. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?