1. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?

2. Share an experience in which you implemented a change which effectively improved a product or reduced costs. How did you identify the opportunity for change?

3. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.

4. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)

5. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

6. Share an experience you had in dealing with a difficult person and how you handled the situation.

7. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

8. Share an experience in which you oversaw the assembly, fabrication, construction, maintenance, or modification of equipment. How did you communicate to the staff what you wanted?

9. Share an experience in which you've successfully learned how to handle a new piece of equipment?

10. Tell me how you organize, plan, and prioritize your work.

11. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

12. Share an experience when you applied new technology or information in your job. How did it help your company?

13. Give me an example of when you thought outside of the box. How did it help your employer?

14. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

15. Would you consider analyzing data or information a strength? How so?

16. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?

17. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?

18. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.

19. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

20. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

21. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action.

22. Share an experience in which you were able to generate a new design or modify a current design to better serve the needs of your customers.

23. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

24. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.

25. Please share an experience in which you presented to a group. What was the situation and how did it go?

26. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

27. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

28. Share an experience in which you conducted a test of a product, service, or process and successfully improved the quality or performance.

29. Tell me about a time when you successfully determined the cause of an operating error at your company and solved the problem.

30. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results?