

## Training Officer Interview Questions

1. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?

2. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

3. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)

4. Describe an experience when you provided emergency medical services as required, and perform light to heavy rescue functions at emergencies.

5. Walk me through how you would assess nature and extent of fire, condition of building, danger to adjacent buildings, and water supply status to determine crew or company requirements.

6. Describe methods you have found effective to assign firefighters to jobs at strategic locations to facilitate rescue of persons and maximize application of extinguishing agents.

7. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

8. What is the key to success when communicating with the public.

9. Share an experience you had in dealing with a difficult person and how you handled the situation.

10. Tell me about your qualifications for and your experience handling vehicles and/or mechanized equipment.

11. How do you stay fit in order to perform physical activities that are required in the workplace?

12. Tell me how you organize, plan, and prioritize your work.

13. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

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14. Give me an example of when you thought outside of the box. How did it help your employer?

15. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

16. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.

17. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

18. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

19. Please share an experience in which you presented to a group. What was the situation and how did it go?

20. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

21. Share an experience in which your willingness to lead or offer an opinion helped your company.

22. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

23. Provide a time when you dealt calmly and effectively with a high-stress situation.

24. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.

25. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

26. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

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27. Name a time when your patience was tested. How did you keep your emotions in check?

28. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.

29. What factors do you consider when directing investigation of cases of suspected arson, hazards, and false alarms and submit reports outlining findings? Share an example.

30. Share an experience in which your attention to detail and thoroughness had an impact on your last company.