

## Financial Analyst Interview Questions

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| 1. Share an experience you had in dealing with a difficult person and how you handled the situation.  |
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| 2. Describe a budget report you prepared which you were happy with. How about one you were unhappy with?  |
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| 3. What is the most challenging part of budgeting for you?  |
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| 4. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.) |
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| 5. Tell me how you organize, plan, and prioritize your work.  |
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| 6. Share an experience when you applied new technology or information in your job. How did it help your company?  |
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| 7. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.                          |
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| 8. Would you consider analyzing data or information a strength? How so?   |
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| 9. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?                           |
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| 10. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?                 |
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| 11. Share an experience in which your attention to detail and thoroughness had an impact on your last company.  |
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| 12. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?                                   |
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| 13. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?                        |

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| 14. Provide an example when your ethics were tested.  |
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| 15. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?  |
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| 16. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)  |
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| 17. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action.  |
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| 18. Please share an experience in which you presented to a group. What was the situation and how did it go?   |
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| 19. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)   |
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| 20. What are some long-range objectives that you developed in your last job? What did you do to achieve them?   |
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| 21. How do you ensure that expenditure controls are maintained?   |
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| 22. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |
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| 23. Share an experience in which you successfully provided assistance with cost analysis, fiscal allocation, or budget preparation.   |
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| 24. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.  |
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| 25. Provide an example of when you were persistent in the face of obstacles.  |
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26. How do you ensure that budget estimates are complete, accurate, and conform to procedures?

27. Provide a time when you dealt calmly and effectively with a high-stress situation.

28. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

29. Share an experience in which your review of budgets helped you discover trends which affect budget needs.

30. Describe a recommendation you submitted for the approval of funds. How about a recommendation you submitted for the disapproval of funds?