

Production Assistant Interview Questions

1. What kind of experience do you have directing technical aspects of newscasts and other productions, checking and switching between video sources, and taking responsibility for the on-air product, including camera shots and graphics?

2. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

3. What have you found to be the best way to supervise and assign duties to workers engaged in technical control and production of radio and television programs?

4. Share an experience you had in dealing with a difficult person and how you handled the situation.

5. Tell me how you organize, plan, and prioritize your work.

6. Share an experience when you applied new technology or information in your job. How did it help your company?

7. Give me an example of when you thought outside of the box. How did it help your employer?

8. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

9. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

10. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

11. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results?

12. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

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13. What is the most challenging part of following instructions from production managers and directors during productions, such as commands for camera cuts, effects, graphics, and takes?

14. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, develop, and direct the worker(s)?

15. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

16. Provide a time when you dealt calmly and effectively with a high-stress situation.

17. Share an experience in which your willingness to lead or offer an opinion helped your company.

18. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

19. Name a time when your patience was tested. How did you keep your emotions in check?

20. Provide an example of when you were persistent in the face of obstacles.