

## News Specialist Interview Questions

1. What is the key to success when communicating with the public.
2. Describe methods you have found effective to gather information about events through research, interviews, experience, or attendance at political, news, sports, artistic, social, or other functions.
3. What kind of experience do you have reporting news stories for publication or broadcast, describing the background and details of events?
4. Share an experience you had in dealing with a difficult person and how you handled the situation.
5. Tell me how you organize, plan, and prioritize your work.
6. Share an experience when you applied new technology or information in your job. How did it help your company?
7. Give me an example of when you thought outside of the box. How did it help your employer?
8. Would you consider analyzing data or information a strength? How so?
9. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
10. Please share an experience in which you presented to a group. What was the situation and how did it go?
11. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
12. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?
13. Share an experience in which your attention to detail and thoroughness had an impact on your last company.
14. What is the most challenging part of arranging interviews with people who can provide information about a story? Share an example.

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15. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

16. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

17. Provide an example of when you were persistent in the face of obstacles.

18. Provide an example when your ethics were tested.

19. What have you found to be the best way to research and analyze background information related to stories in order to be able to provide complete and accurate information?

20. Describe an experience when you presented live or recorded commentary via broadcast media.