1. Give me an example of when you thought outside of the box. How did it help your employer?

2. Describe the rules for behavior you use in your classroom. How about your procedures for maintaining order? Name one thing you would like to improve.

3. Describe a time when you successfully provided personal assistance to a coworker or patron.

4. Share an experience you had in dealing with a difficult person and how you handled the situation.

5. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

6. Tell me how you organize, plan, and prioritize your work.

7. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

8. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)

9. What is the key to success when communicating with the public.

10. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

11. Provide an example when your ethics were tested.

12. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

13. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?

14. How do you ensure that activities you organize promote physical, mental, and/or social development?

## Montessori Paraprofessional Interview Questions

Provide an experience.

15. Please share an experience in which you presented to a group. What was the situation and how did it go?

16. Share an effective method you have used to teach basic skills, e.g. number recognition or personal hygiene.

17. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?

18. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

19. Name a time when your patience was tested. How did you keep your emotions in check?

20. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)