1. Share an experience you had in dealing with a difficult person and how you handled the situation.

2. What is the state of your records? What is something you would like to improve upon?

3. Describe a time when you successfully provided personal assistance to a coworker or patron.

4. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

5. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

6. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

7. Provide an experience in which you effectively administered prescribed oral medications.

8. Share an experience in which you helped a patient move around, clean, and/or with personal care.

9. Share an experience in which you effectively planned, purchased, prepared, and/or served meals to a patient. How did you ensure that meals met the prescribed diet?

10. Name a time when your patience was tested. How did you keep your emotions in check?

11. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?

12. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

13. Provide an example when your ethics were tested.

14. Describe your experience accompanying clients on trips outside of the home.

15. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

16. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

17. Share an experience in which you effectively directed a patient in a prescribed exercise and/or in the use of a device.

18. Describe a time when you provided a patient or family with emotional support and/or instruction.

19. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

20. Provide a time when you dealt calmly and effectively with a high-stress situation.