

## Media Specialist Interview Questions

1. Provide an example of when you adapted your teaching methods or instructional materials to meet your students' varying needs and interests.

2. Provide a time when you had to tell a parent that their child was not progressing. Was there a time when the parent didn't take it well? How did you handle the situation?

3. What do you see as the key to maintaining order in the classroom? (You want to see that rules are established and consistently enforced.)

4. Tell me how you go about creating your lesson plans. (Look to see that the candidate establishes clear objectives for all lessons.)

5. Provide an example when you taught your students using a method other than a lecture. (Assess how well the candidate utilizes discussions, demonstrations, and other methods.)

6. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

7. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

8. Share an experience you had in dealing with a difficult person and how you handled the situation.

9. Tell me how you organize, plan, and prioritize your work.

10. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

11. Share an experience when you applied new technology or information in your job. How did it help your company?

12. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

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13. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?

14. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

15. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?

16. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

17. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

18. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)

19. Please share an experience in which you presented to a group. What was the situation and how did it go?

20. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?