

## Cost Recovery Or Investment Recovery Technician Interview Questions

1. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?
2. Share an experience in which consulting with appropriate parties helped you to formulate an effective estimates and/or resolve issues.
3. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.
4. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.
5. Share an experience you had in dealing with a difficult person and how you handled the situation.
6. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
7. Tell me how you organize, plan, and prioritize your work.
8. Share an experience when you applied new technology or information in your job. How did it help your company?
9. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
10. Would you consider analyzing data or information a strength? How so?
11. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?
12. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
13. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was

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the impact?

14. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

15. Please share an experience in which you presented to a group. What was the situation and how did it go?

16. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

17. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)

18. What is the key to a successful budget?

19. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

20. Provide an example when your ethics were tested.