1. Give me an example of when you thought outside of the box. How did it help your employer?

2. Describe a method you have found effective for informing students of procedures for completing and submitting class work.

3. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

4. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

5. Share an experience when you applied new technology or information in your job. How did it help your company?

6. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

7. Provide an example when your ethics were tested.

8. Share an experience you had in dealing with a difficult person and how you handled the situation.

9. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

10. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?