1. What is the key to success when communicating with the public.

2. Share an experience you had in dealing with a difficult person and how you handled the situation.

3. Tell me how you organize, plan, and prioritize your work.

4. Share an experience when you applied new technology or information in your job. How did it help your company?

5. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

6. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

7. Describe an experience in which your ability to work well with others and reconcile differences helped your company or employer. (Make sure the candidate knows how to negotiate.)

8. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.

9. Please share an experience in which you presented to a group. What was the situation and how did it go?

10. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?