1. Describe a time when you successfully provided personal assistance to a coworker or patron.

2. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

3. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

4. Share an experience you had in dealing with a difficult person and how you handled the situation.

5. Provide an example when your ethics were tested.

6. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

7. Share an experience in which you administered bedside or personal care.

8. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?

9. What is the state of your records of client progress and services performed? What is one thing you would like to improve upon?

10. Provide a time when you dealt calmly and effectively with a high-stress situation.