1. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?
2. Share an experience in which you implemented a change which effectively improved a product or reduced costs. How did you identify the opportunity for change?
3. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.
4. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)
5. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.
6. Share an experience you had in dealing with a difficult person and how you handled the situation.
7. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
8. Share an experience in which you oversaw the assembly, fabrication, construction, maintenance, or modification of equipment. How did you communicate to the staff what you wanted?
9. Share an experience in which you've successfully learned how to handle a new piece of equipment?
10. Tell me how you organize, plan, and prioritize your work.
11. What are some long-range objectives that you developed in your last job? What did you do to achieve them?
12. Share an experience when you applied new technology or information in your job. How did it help your company?
13. Give me an example of when you thought outside of the box. How did it help your employer?

14. Tell me about an experience in which you analyzed information and evaluated results to choose the best
solution to a problem.
15. Would you consider analyzing data or information a strength? How so?
16. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and
standards that were applicable to your area of responsibility?
17. Share an effective approach to working with a large amount of information/data. How has your approach
affected your company?
18. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you
identify a problem or the cause of a problem.
19. Tell me about the last time you monitored or reviewed information and detected a problem. How did you
respond?
20. Share an example of a time you had to gather information from multiple sources. How did you determine
which information was relevant?
21. Share an experience in which your ability to consider the costs or benefits of a potential action helped you
choose the most appropriate action.
22. Share an experience in which you were able to generate a new design or modify a current design to better
serve the needs of your customers.
23. What have you found to be the best way to monitor the performance of your work and/or the work of
others? Share a time when you had to take corrective action.
24. Share an experience in which your understanding of a current or upcoming problem helped your company
to respond to the problem.
25. Please share an experience in which you presented to a group. What was the situation and how did it go?

26. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
27. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the
situation and outcome?
28. Share an experience in which you conducted a test of a product, service, or process and successfully
improved the quality or performance.
29. Tell me about a time when you successfully determined the cause of an operating error at your company
and solved the problem.
30. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges
and results?
31. Describe a time when you were able to select the best tool to do a job. How did you use reasoning skills to
make the best choice?
32. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was
the impact?
33. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the
candidate is dependable.)
34. Share an experience in which you successfully coordinated with others. How about a coordination effort
that was not as successful?
35. Share an experience in which your attention to detail and thoroughness had an impact on your last
company.
36. What is the most challenging part of budgeting for you?
37. Provide an example of when you set expectations and monitored the performance of subordinates. What
guidance and direction did you find most effective?

38. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.
39. Provide an example when your ethics were tested.
40. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)
41. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, develop, and direct the worker(s)?
42. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?
43. Provide an example of when you were persistent in the face of obstacles.
44. Provide a time when you successfully provided technical support.
45. Share an experience in which you determined the cause of a failure using statistical methods. What change did you recommend to prevent further problems?
46. Name a time when your creativity or alternative thinking solved a problem in your workplace.
47. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?
48. Describe a new method or process you incorporated which improved operations.
49. Tell me about a difficult product problem involving designs, materials, or processes which you solved.
50. Share an experience in which you successfully supervised a staff. What methods made you successful?

51. Provide an example when you were able to prevent a problem because you foresaw the reaction of another
person.
52. Tell me about a time when you developed your own way of doing things or were self-motivated to finish
an important task.
53. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?
54. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)
55. How do you ensure that product designs are manufacturable and complete?
56. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)
57. Provide a time when you dealt calmly and effectively with a high-stress situation.
58. Share an experience in which your communication skills helped you to effectively facilitate production processes.
59. Share an experience in which you successfully trained production personnel. What made you a successful trainer?
60. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)
61. Describe an experience in which you successfully designed, installed, and solved problems with manufacturing equipment. Tell me something you did well and something that you need to improve.
62. Describe a time when you successfully serviced, repaired, calibrated, or tested a device that operates mainly by electronic principles.

63. Name a time when your patience was tested. How did you keep your emotions in check?
64. Describe your experience preparing documentation for new manufacturing processes or engineering
procedures. What is one thing you would like to improve in your documentation?
65. What is the key to a successful budget?
66. Describe a time when you successfully serviced, repaired, or tested a machine or device that operates
mainly by mechanical principles.
67. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.
68. Share an experience in which your willingness to lead or offer an opinion helped your company.
69. Tell me about a difficult operational problem you solved.
70. Tell me about an effective continuous improvement method you have applied. How did you enhance
manufacturing quality, reliability, or cost-effectiveness by using this mehtod?
71. Tell me about a time when your ability to analyze needs and product requirements helped you create an effective design or make an informed decision to benefit your company.
72. Describe an experience in which you successfully controlled the operation of a difficult system. What made you successful?
made you successful.
73. What factors do you consider when evaluating manufactured products?
74. Share an effective method you have used to estimate costs, production times, and/or staffing requirements
for new designs.
75. Describe an effective testing method you designed. Share an experience in which testing a finished product
or process capability helped you to establish standards or validate process requirements.

76. Describe a time when you designed a layout of equipment or a workspace which maximized efficiency.
77. Provide an effective method you have used to keep abreast of developments in the manufacturing field.
78. Tell me about a recent experience you've had working with your hands.
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70. Durvida on averagionas in valsisla voru vorus consistiva to companyla needs on facilines. How did vorus
79. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?
neipramess arrect your work environment.
80. What is the state of your reports? What is one thing you would like to improve?
81. Share a time when you successfully used scientific rules or methods to solve a problem at work.
82. How do you stay fit in order to perform physical activities that are required in the workplace?
83. Tell me about the last time you performed routine maintenance on equipment. How did you determine
when and what type of work was needed?
84. Share an experience in which personal connections to coworkers or others helped you to be successful in
your work. (Make sure candidate works well with others.)
85. Share an experience in which you successfully installed a difficult piece of equipment. What made the
situation so difficult?
86. Tell me about your last experience doing repair work. How did you determine what tools you needed?
87. Describe an experience in which your ability to work well with others and reconcile differences helped
your company or employer. (Make sure the candidate knows how to negotiate.)
88. Share an effective method you have used to minimize the use of raw materials or waste in packaging.
of share an effective memora journary about to immininge the use of faw materials of waste in packaging.
89. What factors do you consider when evaluating manufacturing processes or practices for environmental

sustainability?
90. Tell me about a sustainable manufacturing technology you developed. How did it benefit your company?
91. Share an experience in which you accurately analyzed the financial impact of sustainable manufacturing.
92. Provide an experience in which your ability to actively find ways to help people improved your company
or your own work ethic.
93. Describe a time when you successfully provided personal assistance to a coworker or patron.
94. Tell me about some of your most recent computer programming projects.
95. Provide an example of a project you worked on that demonstrates your programming abilities. What was
your role in the project?