1. Share an experience you had in dealing with a difficult person and how you handled the situation.
2. How do you establish and enforce rules in your classroom?
3. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?
4. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.
5. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.
6. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
7. Tell me how you organize, plan, and prioritize your work.
8. What are some long-range objectives that you developed in your last job? What did you do to achieve them?
9. Share an experience when you applied new technology or information in your job. How did it help your company?
10. Give me an example of when you thought outside of the box. How did it help your employer?
11. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
12. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
13. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?

14. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
15. Share an effective method you have used to monitor students' use of equipment and materials to prevent injuries and damage.
16. Please share an experience in which you presented to a group. What was the situation and how did it go?
17. Name a time when your patience was tested. How did you keep your emotions in check?
18. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?
19. Describe the teaching methods you have found effective in instructing students.
20. Provide an example when your ethics were tested.
21. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)
22. Provide a time when you dealt calmly and effectively with a high-stress situation.
23. What is the most challenging aspect of keeping accurate student records?
24. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)
25. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)
26. Tell me how you go about creating your lesson plans. (Look to see that the candidate establishes clear objectives for all lessons.)

27. Please share a class activity that you are exceptionally proud of. What made it exceptional? (Look for preparation.)
28. Provide an experience in which you were sensitive to somone's needs or feelings. How did your
helpfulness affect your work environment?
29. Share a time when you've taught using methods other than a lecture. What was the outcome?
30. Provide an example of when you adapted your teaching methods or instructional materials to meet your
students' varying needs and interests.
31. What is the most difficult aspect of evaluating your students' progress?
32. Name a time when your creativity or alternative thinking solved a problem in your workplace.
33. Share an experience in which your attention to detail and thoroughness had an impact on your last
company.
34. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and
can demonstrate some initiative.)
35. Provide an example of when you were persistent in the face of obstacles.
36. Share an effective method you have used to assign and grade class work and homework.
37. Provide an example of when you chose not to enforce district or school policies. (Make sure the candidate
has a valid reason for not enforcing policies.)
38. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was
the impact?
39. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change?

(Make sure the candidate is flexible.)
40. Share an experience in which your willingness to lead or offer an opinion helped your company.
41. Provide an example of when you set expectations and monitored the performance of subordinates. What
guidance and direction did you find most effective?
42. Tell me about a time when you developed your own way of doing things or were self-motivated to finish
an important task.
43. How do you go about evaluating your students' social development?
44. Share an example of when you established and accomplished a goal that was personally challenging. What
helped you succeed?
45. How have you used technology to aid your teaching?
46. Share an example of when you prepared an outline for a course. Did you need to pay close attention to
school, district, or state requirements?
47. Provide an example when you were able to prevent a problem because you foresaw the reaction of another
person.
48. Share an experience in which personal connections to coworkers or others helped you to be successful in
your work. (Make sure candidate works well with others.)
49. Describe an experience where you helped prepare students for later educational experiences by
encouraging them to explore learning opportunities and to persevere with challenging tasks.
50. What have you found to be the best way to monitor the performance of your work and/or the work of
others? Share a time when you had to take corrective action.
51. Tell me about a recent experience you've had working with your hands.

52. Share an experience in which you successfully counseled a student with a difficult academic problem.
53. Provide a time when you had to tell a parent that their child was not progressing. Was there a time when
the parent didn't take it well? How did you handle the situation?
54. Provide an experience when you needed to meet with a student's parents to resolve the student's behavioral
or academic problems. What was the end result?
55. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
56. Describe an effective method you have used to prepare for assigned classes, including written preparation.
57. Provide an example of a student that needed extra help. What did you do? (Did the candidate prepare and
implement an appropriate plan or program for the student?)
58. Share an effective approach to working with a large amount of information/data. How has your approach
affected your company?
59. In your experience, what is the key to developing a good team? (Look for how they build mutual trust,
respect, and cooperation.)
60. Tell me about the last time you provided disabled students with assistive devices, supportive technology,
and assistance accessing facilities such as restrooms.
61. What factors do you consider when selecting classroom materials?
62. Provide an example when you have met with other teachers or professionals to discuss individual students'
needs and progress.
63. What is the key to success when communicating with the public.
64. Have you ever invited a guest speaker to your classroom or organized a field trip? Tell me more about the
experience.

65. Describe a time when you successfully provided personal assistance to a coworker or patron.
66. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and
standards that were applicable to your area of responsibility?
67. Provide an experience in which you improved your professional competence.
68. Share an example of when you have worked with another teacher to plan a lesson?
69. Share an experience in which you collaborated with other teachers and/or administrators to effectively
develop or improve a program.
70. Have you served on any committees? Tell me more.
71. Provide an experience in which you successfully performed administrative duties.
72. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges
and results?
73. Share an experience in which your understanding of a current or upcoming problem helped your company
to respond to the problem.
74. How do you stay fit in order to perform physical activities that are required in the workplace?
75. What has been your involvement in student extracurricular activities?
76. What is the most challenging part of budgeting for you?
77. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a
solution. How did the solution benefit your employer?
78. Provide an experience in which your ability to actively find ways to help people improved your company
or your own work ethic.

79. Share an experience in which your ability to consider the costs or benefits of a potential action helped you
choose the most appropriate action.
80. Share an experience in which you successfully coordinated with others. How about a coordination effort
that was not as successful?
81. Tell me about a time when your ability to analyze needs and product requirements helped you create an
effective design or make an informed decision to benefit your company.
82. Describe a time when you successfully persuaded another person to change his/her way of thinking or
behavior.
83. Share an experience in which you've successfully learned how to handle a new piece of equipment?
84. Name a time when your advice to management led to an improvement in your company or otherwise
helped your employer.
85. Would you consider analyzing data or information a strength? How so?
86. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate,
develop, and direct the worker(s)?
87. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you
identify a problem or the cause of a problem.
88. Describe an experience in which your ability to work well with others and reconcile differences helped
your company or employer. (Make sure the candidate knows how to negotiate.)
89. Describe a time when you successfully serviced, repaired, or tested a machine or device that operates
mainly by mechanical principles.