| 1. Please share with me an example of how you helped coach or mentor someone. What improvements did |
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| you see in the person's knowledge or skills? |
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| 2. Describe an experience in which you identified the educational needs of your students and successfully |
| developed a way to teach/train them. |
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| 3. Provide an example of a time when you successfully organized a diverse group of people to accomplish a |
| task. |
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| 4. Share an experience you had in dealing with a difficult person and how you handled the situation. |
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| 5. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the |
| candidate has open lines of communication.) |
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| 6. Tell me how you organize, plan, and prioritize your work. |
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| 7. What are some long-range objectives that you developed in your last job? What did you do to achieve |
| them? |
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| 8. Share an experience when you applied new technology or information in your job. How did it help your |
| company? |
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| 9. Give me an example of when you thought outside of the box. How did it help your employer? |
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| 10. Share an example of a time you had to gather information from multiple sources. How did you determine |
| which information was relevant? |
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| 11. Please share an experience in which you successfully taught a difficult principle or concept. How were you |
| able to be successful? |
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| 12. Please share an experience in which you presented to a group. What was the situation and how did it go? |
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| 13. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the |
| situation and outcome? |

| 14. Share an example of a student who needed extra help. How did you identify the student? What action did you take? |
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| 15. What is the key to success when communicating with the public. |
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| 16. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.) |
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| 17. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.) |
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| 18. Provide an experience when you needed to meet with a student's parents to resolve the student's behavioral or academic problems. What was the end result? |
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| 19. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.) |
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| 20. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.) |
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| 21. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment? |
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| 22. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.) |
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| 23. Provide an example when your ethics were tested. |
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| 24. Name a time when your patience was tested. How did you keep your emotions in check? |
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| 25. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond? |
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| 26. Share an experience in which your attention to detail and thoroughness had an impact on your last |

| company. |
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| 27. Provide an example of when you adapted your teaching methods or instructional materials to meet your students' varying needs and interests. |
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| 28. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem. |
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| 29. Provide an example of when you were persistent in the face of obstacles. |
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| 30. How do you establish and enforce rules in your classroom? |
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| 31. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person. |
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| 32. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.) |
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| 33. Provide a time when you dealt calmly and effectively with a high-stress situation. |
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| 34. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed? |
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| 35. What is the state of your student records? Name one thing you would like to improve. |
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| 36. What is the most difficult aspect of evaluating your students' progress? |
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| 37. Please share a class activity that you are exceptionally proud of. What made it exceptional? (Look for preparation.) |
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| 38. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.) |
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| 39 Share a time when you willingly took on additional responsibilities or challenges. How did you |

| successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |
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| 40. Walk me through your process of creating a lesson plan. (Look to see the teacher establishes clear objectives and communicates them to the students.) |
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| 41. Share an example of when you've had to provide instruction on more than one subject. |
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| 42. Share an experience in which you successfully assisted a disabled student. |
| 43. Share an effective approach to working with a large amount of information/data. How has your approach affected your company? |
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| 44. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action. |
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| 45. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem. |
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| 46. Name a time when your creativity or alternative thinking solved a problem in your workplace. |
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| 47. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task. |
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| 48. What factors do you consider when assigning lessons? |
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| 49. How do you go about evaluating your students' social development? |
| 50. Share an example of when you prepared an outline for a course. Did you need to pay close attention to |
| school, district, or state requirements? |
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| 51. Share a time when you've taught using methods other than a lecture. What was the outcome? |
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| 52. Provide an example of when you chose not to enforce district or school policies. (Make sure the candidate |

| has a valid reason for not enforcing policies.) |
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| 53. Share an experience in which your willingness to lead or offer an opinion helped your company. |
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| 54. Provide a time when you had to tell a parent that their child was not progressing. Was there a time when the parent didn't take it well? How did you handle the situation? |
| the parent didn't take it wen? How did you handle the situation? |
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| 55. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results? |
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| 56. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact? |
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| 57. Provide an effective method you have used to monitor students' use of equipment and materials to prevent injury and damage. |
| injury and damage. |
| 58. How do you prepare your students for later grades? (Does the teacher encourage his or her students to |
| explore learning opportunities and persevere with difficult tasks?) |
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| 59. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful? |
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| 60. Share an example of when you have counseled a student who had academic or adjustment problems. What about a student with special academic interests? |
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| 61. Provide an example when you have met with other teachers or professionals to discuss individual students' needs and progress. |
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| 62. Share an experience in which you collaborated with other teachers and/or administrators to effectively |
| develop or improve a program. |
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| 63. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action. |
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| 64. How have you used technology to aid your teaching? |
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| on now have you used teemslogy to aid your teaching. |
| 65. Share an example of when you have worked with another teacher to plan a lesson? |
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| 66. Describe an experience in which you planned an effective experiential activity. How did you ensure that your students learned from the activity? |
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| 67. What factors do you consider when organizing recreational activities? How do you ensure that the activities promote physical, mental, and/or social development? |
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| 68. Would you consider analyzing data or information a strength? How so? |
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| 69. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility? |
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| 70. Share an experience in which you administered standardized tests which helped you to determine student strengths and areas of need. |
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| 71. Describe a time when you successfully provided personal assistance to a coworker or patron. |
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| 72. Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic. |
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| 73. Describe an effective method you have used to prepare for assigned classes, including written preparation. |
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| 74. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective? |
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| 75. Provide an experience in which you successfully performed administrative duties. |
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| 76. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer? |
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| 77. Describe an experience in which your ability to work well with others and reconcile differences helped |

| your company or employer. (Make sure the candidate knows how to negotiate.) |
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| 78. What factors do you consider when selecting classroom materials? |
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| 79. Share an experience in which you served on a staff committee. |
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| 80. Provide an effective method you have used to organize, label, and display materials and students' work. |
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| 81. Provide an experience in which you improved your professional competence. |
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| 82. Tell me about an extracurricular activity which you successfully coordinated and/or supervised. |
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| 83. How do you effectively use teacher assistants and volunteers? (Does the candidate plan, supervise, and |
| evaluate assignments?) |
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| 84. Describe a time when you successfully persuaded another person to change his/her way of thinking or |
| behavior. |
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| 85. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, |
| develop, and direct the worker(s)? |
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| 86. Name a time when your advice to management led to an improvement in your company or otherwise |
| helped your employer. |
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