

Sustainment Logistics Analyst Interview Questions

1. Give me an example of when you thought outside of the box. How did it help your employer?

2. What is the state of the databases you maintain? What is one thing you are trying to improve upon?

3. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.

4. Share an experience you had in dealing with a difficult person and how you handled the situation.

5. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

6. Tell me how you organize, plan, and prioritize your work.

7. What are some long-range objectives that you developed in your last job? What did you do to achieve them?

8. Share an experience when you applied new technology or information in your job. How did it help your company?

9. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

10. Would you consider analyzing data or information a strength? How so?

11. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?

12. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?

13. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?

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14. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

15. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?

16. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

17. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?

18. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)

19. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

20. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action.

21. Provide an example when your ethics were tested.

22. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

23. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

24. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

25. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective?

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26. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

27. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.

28. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

29. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.

30. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

31. Provide an example of when you were persistent in the face of obstacles.

32. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

33. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

34. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

35. Provide a time when you dealt calmly and effectively with a high-stress situation.

36. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

37. Please share an experience in which you presented to a group. What was the situation and how did it go?

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38. Name a time when your creativity or alternative thinking solved a problem in your workplace.

39. Name a time when your patience was tested. How did you keep your emotions in check?

40. Share an effective method or system you have used or developed to ensure accuracy of vendor payments. Provide an experience.

41. Describe reports you have recently prepared. What is one thing you are trying to improve in your reports?

42. Share an experience in which your willingness to lead or offer an opinion helped your company.

43. Share an experience in which conferring with a logistics management team helped you determine an effective method for optimizing service levels, maintaining supply-chain efficiency, or minimizing cost.

44. Share an effective method you have used to monitor the flow of vehicles or inventory.

45. Provide an effective method you have used to track product flow.

46. Share an experience in which you effectively improved a logistics process. How did your recommendation benefit your company?

47. Describe an analytic method you have found extremely effective in your work of understanding, predicting, and/or controlling logistics operations and processes.

48. How do you effectively ensure maximum efficiency and minimum cost?

49. Describe an effective model which you developed. How did it help you in your work?

50. What is the most challenging part of budgeting for you?

51. Share an effective method you have used to ensure receiving, storage, shipping, and inventory integrity.

52. What is the state of the records you maintain? What is one thing you would like to improve upon?

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53. Provide an experience in which your analysis of logistics data benefited your company. What methods made you successful?

54. Describe a database you developed or maintained which accurately helped determine the most economical modes of transportation.

55. How do you ensure that pricing structures reflect logistics costing?

56. Share an experience in which your revision of an operating procedure improved a logistics process in your company.

57. Share an experience in which your communication with or monitoring of service providers helped you be successful in your work. What methods did you use?

58. Describe an effective method you have used to identify developments in logistics. Share an experience in which your knowledge benefited your company.

59. Share an experience in which you reorganized a shipping schedule which successfully consolidated a load, maximized vehicle usage, or limited the movement of an empty vehicle. How did you identify the need to reorganize the schedule?

60. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results?

61. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?

62. How do you effectively identify opportunities for inventory reductions. Provide an experience.

63. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.

64. Share an experience in which you successfully coordinated with others. How about a coordination effort

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that was not as successful?

65. Share an experience in which your determination of packaging requirements helped your company.

66. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)

67. Provide an experience in which you improved operational efficiency by routing a driver in real time. Describe the methods and technology you used.

68. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.)

69. Share an effective method you have used to sale or lease excess storage or transport capacity.

70. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

71. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?

72. How do you effectively make transportation decisions with lower environmental impact. What factors do you consider when comparing carriers/suppliers?

73. Tell me about your last experience recruiting, interviewing, or hiring an employee. What techniques did you find most effective in finding the right person for the job?

74. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, develop, and direct the worker(s)?

75. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.

76. Share an experience in which you conducted a test of a product, service, or process and successfully

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improved the quality or performance.

77. Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic.

78. Describe an experience in which your ability to work well with others and reconcile differences helped your company or employer. (Make sure the candidate knows how to negotiate.)