| 1. Please share with me an example of how you helped coach or mentor someone. What improvements did |
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| you see in the person's knowledge or skills? |
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| 2. Share an effective method you have used to ensure that construction sites are safe and that specifications are |
| met. |
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| 3. Provide an example of when you set expectations and monitored the performance of subordinates. What |
| guidance and direction did you find most effective? |
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| 4. Describe an experience in which you identified the educational needs of your students and successfully |
| developed a way to teach/train them. |
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| 5. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, |
| respect, and cooperation.) |
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| 6. Provide an example of a time when you successfully organized a diverse group of people to accomplish a |
| task. |
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| 7. What is the key to success when communicating with the public. |
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| 8. Share an experience you had in dealing with a difficult person and how you handled the situation. |
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| 9. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the |
| candidate has open lines of communication.) |
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| 10. Tell me about a recent experience you've had working with your hands. |
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| 11. How do you stay fit in order to perform physical activities that are required in the workplace? |
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| 12. Tell me how you organize, plan, and prioritize your work. |
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| 13. Share an experience when you applied new technology or information in your job. How did it help your |
| company? |
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| 14. Give me an example of when you thought outside of the box. How did it help your employer? |
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| 15. Tell me about an experience in which you analyzed information and evaluated results to choose the best |
| solution to a problem. |
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| 16. Share an effective approach to working with a large amount of information/data. How has your approach |
| affected your company? |
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| 17. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you |
| identify a problem or the cause of a problem. |
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| 18. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond? |
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| 19. Share an example of a time you had to gather information from multiple sources. How did you determine |
| which information was relevant? |
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| 20. Would you consider analyzing data or information a strength? How so? |
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| 21. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and |
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| standards that were applicable to your area of responsibility? |
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| 26. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, develop, and direct the worker(s)? |
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| 27. Share an experience in which your willingness to lead or offer an opinion helped your company. |
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| 28. What is the most challenging part of budgeting for you? |
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| 29. Provide an example when your ethics were tested. |
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| 30. Name a time when your patience was tested. How did you keep your emotions in check? |
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| 31. Please share an experience in which you presented to a group. What was the situation and how did it go? |
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| 32. How do you balance cooperation with others and independent thinking? Share an example. (Try to |
| determine if the candidate has a cooperative attitude or is otherwise good-natured.) |
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| 33. Name a time when your advice to management led to an improvement in your company or otherwise |
| helped your employer. |
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| 34. What are some long-range objectives that you developed in your last job? What did you do to achieve |
| them? |
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| 35. Provide a time when you dealt calmly and effectively with a high-stress situation. |
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| 36. Provide an example of when you were persistent in the face of obstacles. |
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| 37. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges |
| and results? |
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| 38. Share a time when you willingly took on additional responsibilities or challenges. How did you |
| successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |
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| 39. Describe the methods you have used to determine construction requirements and/or to plan procedures. |

| 40. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.) |
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| 41. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment? |
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| 42. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person. |
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| 43. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact? |
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| 44. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task. |
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| 45. Provide an experience in which you accurately estimated material or worker requirements for a job. |
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| 46. Provide an experience in which conferring with other personnel helped you to resolve a problem. |
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| 47. Share an experience in which you supervised, coordinated, and/or scheduled the activities of workers. What methods made you successful? |
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| 48. Share an experience in which you oversaw the assembly, fabrication, construction, maintenance, or modification of equipment. How did you communicate to the staff what you wanted? |
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| 49. Share an experience in which you effectively coordinated work activities with other construction project activities. |
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| 50. Name a time when your creativity or alternative thinking solved a problem in your workplace. |
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| 51. Provide an experience in which you located, measured, and/or marked site locations and/or placement of structures and equipment. |
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| 52. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed? |
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| 53. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.) |
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| 54. Share an experience in which you assisted in construction and/or extraction activities. |
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| 55. What factors do you consider when assigning workers to employees? Share an experience. |
| 56. Provide an experience in which you effectively trained workers. What methods made you successful? |
| e of 110 rate an emperionee in which you effectively trained workers. |
| 57. Tell me about your qualifications for and your experience handling vehicles and/or mechanized equpiment. |
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| 58. Share an experience in which you've successfully learned how to handle a new piece of equipment? |
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| 59. Tell me about a worker or production problem which you resolved effectively. |
| 60. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action. |
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| 61. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action. |
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| 62. Describe a time when you successfully serviced, repaired, or tested a machine or device that operates mainly by mechanical principles. |
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| 63. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful? |
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| 64. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior. |
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| 65. Provide an experience in which you effectively carried out personnel actions (e.g. hiring). |
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| 66. Provide an experience in which your ability to actively find ways to help people improved your company |
| or your own work ethic. |
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| 67. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a |
| solution. How did the solution benefit your employer? |
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| 68. Describe a time when you successfully provided personal assistance to a coworker or patron. |
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| 69. Describe an experience in which your ability to work well with others and reconcile differences helped |
| your company or employer. (Make sure the candidate knows how to negotiate.) |
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| 70. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.) |
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| 71. Share an experience in which your understanding of a current or upcoming problem helped your company |
| to respond to the problem. |
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| 72. Share an experience in which you conducted a test of a product, service, or process and successfully |
| improved the quality or performance. |
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| 73. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation |
| or improve an ongoing one. (Look for the candidate's ability to learn.) |
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| 74. Tell me about a time when your ability to analyze needs and product requirements helped you create an |
| effective design or make an informed decision to benefit your company. |
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| 75. Describe an experience in which you successfully controlled the operation of a difficult system. What |
| made you successful? |
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| 76. Describe a time when you successfully serviced, repaired, calibrated, or tested a device that operates |
| mainly by electronic principles. |
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| 77. Tell me about your last experience recruiting, interviewing, or hiring an employee. What techniques did |

| you find most effective in finding the right person for the job? |
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| 78. Describe a time when you were able to select the best tool to do a job. How did you use reasoning skills to |
| make the best choice? |
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