1. Provide an experience in which your ability to actively find ways to help people improved your company or
your own work ethic.
2. Share an experience in which collaborating with other health care and service providers helped you to
ensure optimal patient care.
3. Name a time when your advice to management led to an improvement in your company or otherwise helped
your employer.
4. Please share with me an example of how you helped coach or mentor someone. What improvements did
you see in the person's knowledge or skills?
5. Describe an experience in which you identified the educational needs of your students and successfully
developed a way to teach/train them.
6. In your experience, what is the key to developing a good team? (Look for how they build mutual trust,
respect, and cooperation.)
7. Provide an example of a time when you successfully organized a diverse group of people to accomplish a
task.
8. What is the key to success when communicating with the public.
9. Describe a time when you successfully provided personal assistance to a coworker or patron.
10. Share an experience you had in dealing with a difficult person and how you handled the situation.
11. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the
candidate has open lines of communication.)
12. Tell me about a recent experience you've had working with your hands.
13. Tell me how you organize, plan, and prioritize your work.

14. Share an experience when you applied new technology or information in your job. How did it help your company?
15. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
16. Would you consider analyzing data or information a strength? How so?
17. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?
18. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?
19. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
20. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
21. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?
22. Share a time when you successfully used scientific rules or methods to solve a problem at work.
23. Please share an experience in which you presented to a group. What was the situation and how did it go?
24. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the
situation and outcome?
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25. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective?
26. Give me an example of when you thought outside of the box. How did it help your employer?

27. Provide an example when your ethics were tested.
28. Share an experience in which your ability to consider the costs or benefits of a potential action helped you
choose the most appropriate action.
29. Provide an example when you were able to prevent a problem because you foresaw the reaction of another
person.
30. What have you found to be the best way to monitor the performance of your work and/or the work of
others? Share a time when you had to take corrective action.
31. Tell me about a time when your ability to analyze needs and product requirements helped you create an
effective design or make an informed decision to benefit your company.
32. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the
candidate is dependable.)
33. Please share an experience in which you successfully taught a difficult principle or concept. How were you
able to be successful?
34. Share an experience in which your understanding of a current or upcoming problem helped your company
to respond to the problem.
to respond to the problem.
35. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
36. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change?
(Make sure the candidate is flexible.)
37. Provide a time when you dealt calmly and effectively with a high-stress situation.
38. Name a time when your patience was tested. How did you keep your emotions in check?
39. Share an experience in which your willingness to lead or offer an opinion helped your company.

40. Share a time when you willingly took on additional responsibilities or challenges. How did you
successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and
can demonstrate some initiative.)
41. Provide an experience in which you provided specialized direct and/or indirect care to inpatients and/or
outpatients within a designated specialty.
42. What are some long-range objectives that you developed in your last job? What did you do to achieve
them?
43. Share an experience in which your attention to detail and thoroughness had an impact on your last
company.
44. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you
identify a problem or the cause of a problem.
45. Provide an experience in which you were sensitive to somone's needs or feelings. How did your
helpfulness affect your work environment?
46. Provide an effective method you have used to keep abreast of developments in nursing.
47. Share an experience in which you monitored and/or evaluated medical conditions of patients in
collaboration with other health care professionals.
48. Tell me about a time when you developed your own way of doing things or were self-motivated to finish
an important task.
49. How do you balance cooperation with others and independent thinking? Share an example. (Try to
determine if the candidate has a cooperative attitude or is otherwise good-natured.)
50. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges
and results?

51. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?			
52. Describe an effective care and/or treatment plan which you developed.			
53. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?			
54. Share an experience in which you developed and/or implemented standards of nursing practice in a specialty area.			
55. Provide an experience in which you effectively planned or modified a treatment program. How did you identify what to include in the treatment program?			
56. Provide an example of when you were persistent in the face of obstacles.			
57. Provide an effective method you have used to evaluate the quality and effectiveness of nursing practice and/or organizational systems.			
58. Share an effective method you have used to maintain policies, procedures, objective, and/or standards.			
59. Describe an effective training session which you conducted. What methods made you successful?			
60. Share an effective method you have used to present clients with information required to make informed health care and treatment decisions.			
61. Provide an experience in which you performed discharge planning for patients.			
62. Share an experience in which you supervised and instructed nursing staff. What made you an effective supervisor?			
63. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?			

64. Describe an experience in which your ability to work well with others and reconcile differences helped		
your company or employer. (Make sure the candidate knows how to negotiate.)		
65. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.		
66. Tell me about effective nursing service philosophies, goals, policies, priorities, or procedures which you developed. What factors did you consider when developing them?		
67. Name a time when your creativity or alternative thinking solved a problem in your workplace.		
68. Tell me about an effective education program or in-service training session which you conducted.		
69. How do you stay fit in order to perform physical activities that are required in the workplace?		
70. Share an experience in which personal connections to coworkers or others helped you to be successful in		
your work. (Make sure candidate works well with others.)		
71. Share an experience in which you participated in a clinical research project.		
72. What is the state of your documentation? Name one thing you would like to improve.		
73. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate, develop, and direct the worker(s)?		
74. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation		
or improve an ongoing one. (Look for the candidate's ability to learn.)		
75. What is the most challenging part of budgeting for you?		
76. Share an experience in which you've successfully learned how to handle a new piece of equipment?		
77. Tell me about your last experience recruiting, interviewing, or hiring an employee. What techniques did		
you find most effective in finding the right person for the job?		