

Radio Producer Interview Questions

1. Share an experience you had in dealing with a difficult person and how you handled the situation.
2. Share an experience in which you successfully resolved a media system problem. How did you diagnose the problem?
3. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
4. Share an experience in which you've successfully learned how to handle a new piece of equipment?
5. Share an experience when you applied new technology or information in your job. How did it help your company?
6. Give me an example of when you thought outside of the box. How did it help your employer?
7. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
8. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
9. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
10. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?
11. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.
12. Describe a time when you successfully serviced, repaired, calibrated, or tested a device that operates mainly by electronic principles.
13. Tell me how you organize, plan, and prioritize your work.

Radio Producer Interview Questions

14. Share an experience in which your attention to detail and thoroughness had an impact on your last company.

15. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

16. Provide a time when you dealt calmly and effectively with a high-stress situation.

17. Tell me about a recent experience you've had working with your hands.

18. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?

19. Name a time when your patience was tested. How did you keep your emotions in check?

20. Describe your experience switching sources of video input.

21. Would you consider analyzing data or information a strength? How so?

22. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

23. Share an experience in which you determined a format, approach, content, level, and/or medium which effectively met an objective within budgetary constraints. How did you utilize your research, knowledge, and training?

24. Describe your experience mixing, regulating, and/or coordinating sound inputs and feeds.

25. Share an experience in which you compressed, digitized, duplicated, and/or stored audio and video data.

26. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

Radio Producer Interview Questions

27. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
28. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.
29. Share an experience in which meeting with directors and camera crews helped you to effectively determine filming sequences, camera movements, and picture composition.
30. Provide an experience in which you successfully obtained, set up, and loaded videotapes for scheduled productions or broadcasts.
31. Provide an experience in which you successfully repaired audio or video equipment.
32. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?
33. Provide an example when your ethics were tested.
34. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?
35. Describe your experience using audio recording and editing equipment.
36. What is the most challenging part of directing and coordinating activities of assistants and other personnel during production?
37. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)
38. Provide an experience in which you successfully controlled the lights and sound of an event.
39. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

Radio Producer Interview Questions

40. Please share an experience in which you presented to a group. What was the situation and how did it go?

41. Tell me about a layout you designed of audio and video equipment.

42. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

43. Share an experience in which you successfully informed users of audio and videotaping service policies and procedures.

44. Share an effective method you have used to analyze and maintain data logs for audiovisual activities.

45. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

46. What is the state of your records of compliance, license, and warranty information?

47. Describe a time when you conducted a training session on the selection, use, operation, and design of audiovisual materials. What methods made you successful?

48. Describe an experience when you constructed and positioned properties, sets, lighting equipment, and other equipment.

49. Name a time when your creativity or alternative thinking solved a problem in your workplace.

50. Describe a time when you successfully edited videotapes.

51. Provide an experience in which you narrated a production.

52. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?

Radio Producer Interview Questions

53. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?
54. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?
55. Provide an example of when you were persistent in the face of obstacles.
56. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.)
57. Share an experience in which your willingness to lead or offer an opinion helped your company.
58. What is the most challenging part of budgeting for you?
59. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?
60. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results?
61. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action.
62. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.
63. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.
64. Share an experience in which you conducted a test of a product, service, or process and successfully improved the quality or performance.

Radio Producer Interview Questions

65. Describe an experience in which you successfully controlled the operation of a difficult system. What made you successful?

66. Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic.

67. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

68. Tell me about an effective manual, text, workbook, or other material which you developed.

69. Share an experience in which you effectively planned and/or developed pre-production ideas into outlines, scripts, story boards, and/or graphics. What methods made you successful?

70. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

71. How do you stay fit in order to perform physical activities that are required in the workplace?

72. Tell me about a time when you successfully determined the cause of an operating error at your company and solved the problem.

73. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)

74. What is the key to success when communicating with the public.

75. Describe an experience in which your ability to work well with others and reconcile differences helped your company or employer. (Make sure the candidate knows how to negotiate.)

76. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.