| 1. Tell me about some of your most recent computer programming projects.  |
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| 2. Share an experience in which you successfully improved the performance of existing software.                                   |
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| 3. Share an experience you had in dealing with a difficult person and how you handled the situation.                              |
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| 4. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the                     |
| candidate has open lines of communication.)   |
|   |
| 5. Tell me how you organize, plan, and prioritize your work.  |
|   |
| 6. Share an experience when you applied new technology or information in your job. How did it help your                           |
| company?  |
|   |
| 7. Give me an example of when you thought outside of the box. How did it help your employer?                                      |
|   |
| 8. Tell me about an experience in which you analyzed information and evaluated results to choose the best                         |
| solution to a problem.  |
|   |
| 9. Would you consider analyzing data or information a strength? How so?   |
|   |
| 10. Share an effective approach to working with a large amount of information/data. How has your approach                         |
| affected your company?  |
|   |
| 11. Share an example of a time you had to gather information from multiple sources. How did you determine                         |
| which information was relevant?   |
|   |
| 12. Share an experience in which your ability to consider the costs or benefits of a potential action helped you                  |
| choose the most appropriate action.   |
|   |
| 13. Tell me about a time when you successfully determined the cause of an operating error at your company and solved the problem. |
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| 14. Provide an example of a project you worked on that demonstrates your programming abilities. What was                          |

| your role in the project?  |
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| 15. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?                 |
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| 16. What are some long-range objectives that you developed in your last job? What did you do to achieve them?  |
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| 17. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?  |
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| 18. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?   |
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| 19. Please share an experience in which you presented to a group. What was the situation and how did it go?  |
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| 20. Tell me about a time when your ability to analyze needs and product requirements helped you create an effective design or make an informed decision to benefit your company. |
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| 21. Share an experience in which your attention to detail and thoroughness had an impact on your last company.   |
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| 22. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.  |
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| 23. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)   |
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| 24. Tell me about software system testing and validation procedures, programming, or documentation with you developed.   |
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| 25. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.               |
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| 26. Name a time when your creativity or alternative thinking solved a problem in your workplace.  |
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| 27. Share an experience in which conferring with others helped you in your work on a project.   |
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| 28. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.  |
|   |
| 29. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?  |
|   |
| 30. Describe methods you have used to design, develop, and/or modify software systems. How do you predict and measure outcome and consequences of design? |
|   |
| 31. What factors do you consider to determine the feasibility of designs within time and cost constraints?  |
|   |
| 32. Share an experience in which you were able to generate a new design or modify a current design to better  |
| serve the needs of your customers.  |
|   |
| 33. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)  |
|   |
| 34. How do you balance cooperation with others and independent thinking? Share an example. (Try to  |
| determine if the candidate has a cooperative attitude or is otherwise good-natured.)  |
|   |
| 35. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?                            |
|   |
| 36. Tell me about a time when you developed your own way of doing things or were self-motivated to finish   |
| an important task.  |
|   |
| 37. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results?                                |
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| 38. Share an experience in which your willingness to lead or offer an opinion helped your company.  |
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| 39. Provide an example of when you were persistent in the face of obstacles.  |
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| 40. Share an experience in which you successfully coordinated with others. How about a coordination effort  |
| that was not as successful?   |
| 41 Changer are averaging a in which wave extringed or manipulation of data halped you analyse system concluding   |
| 41. Share an experience in which your retrieval or manipulation of data helped you analyze system capabilities or requirements.   |
|   |
| 42. Share an experience in which you conducted a test of a product, service, or process and successfully improved the quality or performance.   |
| amproved the quality of performance.  |
| 43. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.   |
|   |
| 44. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.) |
|   |
| 45. Provide a time when you successfully explained software system design and/or maintenance to a customer.   |
|   |
| 46. Provide an example when your ethics were tested.  |
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| 47. How do you ensure that specifications for software system installation and equipment functioning are met?   |
|   |
| 48. Tell me about a time when you supervised personnel. What methods made you a successful supervisor?  |
|   |
| 49. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)  |
|   |
| 50. Provide a time when you dealt calmly and effectively with a high-stress situation.  |
|   |
| 51. In your experience, what is the key to developing a good team? (Look for how they build mutual trust, respect, and cooperation.)  |
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| 52. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate,  |
|--|
| develop, and direct the worker(s)?   |
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| 53. Name a time when your patience was tested. How did you keep your emotions in check?  |
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| 54. Please share an experience in which you successfully taught a difficult principle or concept. How were you able to be successful?  |
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| 55. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.                              |
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| 56. Tell me about successful system performance standards which you determined.  |
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| 57. Share an experience in which evaluating information helped you ensure correct hardware configuration.  |
|  |
| 58. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior.  |
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| 59. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility? |
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| 60. Share a time when you successfully used scientific rules or methods to solve a problem at work.  |
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| 61. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.)         |
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| 62. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?                                  |
| neipraniess affect your work environment:  |
| 63. How do you determine power supply requirements and configuration?  |
| os. How do you determine power suppry requirements and configuration:  |
| 64. Provide a time when you successfully trained users on the use of equipment. What made you a successful   |
| trainer?   |
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| 65. Provide an experience in which your ability to actively find ways to help people improved your company    |
|---|
| or your own work ethic.   |
|   |
| 66. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation |
| or improve an ongoing one. (Look for the candidate's ability to learn.)                                       |
|   |
| 67. Provide an example when you were able to prevent a problem because you foresaw the reaction of another    |
| person.   |
|   |
| 68. Provide an example of when you set expectations and monitored the performance of subordinates. What       |
| guidance and direction did you find most effective?   |
|   |
| 69. Describe effective equipment you have used to control dust, temperature, and humidity. How do you keep    |
| up-to-date with new equipment that may improve these conditions?  |
|   |
| 70. What factors do you consider when determining and planning computer specifications/layouts or             |
| peripheral equipment modifications?   |
|   |
| 71. Describe an experience in which your ability to work well with others and reconcile differences helped    |
| your company or employer. (Make sure the candidate knows how to negotiate.)                                   |
|   |
| 72. Please share with me an example of how you helped coach or mentor someone. What improvements did          |
| you see in the person's knowledge or skills?  |
|   |
| 73. What is the most challenging part of budgeting for you?   |
|   |