1. What is the key to success when communicating with the public.
2. Share an experience you had in dealing with a difficult person and how you handled the situation.
3. Share an experience when you applied new technology or information in your job. How did it help your company?
4. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.
5. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?
6. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
7. Share an experience in which you successfully verified that finished lenses were ground to specifications.
8. Describe your experience measuring clients' eyes and surrounding areas.
9. Provide an experience in which you effectively prepared work orders and instructions.
10. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
11. Share an effective method you have used to adjust eyeglasses to fit clients.
12. Provide an experience in which you effectively evaluated prescriptions and clients' visual requirements.
13. Share an experience in which your attention to detail and thoroughness had an impact on your last company.
14. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

15. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)
16. Please share an experience in which you presented to a group. What was the situation and how did it go?
17. Provide an example when your ethics were tested.
18. What is the state of your records? Name one thing you would like to improve.
19. Share an experience in which you fabricated lenses to meet prescription specifications.
20. Name a time when your patience was tested. How did you keep your emotions in check?
21. How do you balance cooperation with others and independent thinking? Share an example. (Try to
determine if the candidate has a cooperative attitude or is otherwise good-natured.)
22. Provide an effective method you have used to instruct clients on how to wear and care for eyeglasses.
23. Provide an experience in which you were sensitive to somone's needs or feelings. How did your
helpfulness affect your work environment?
24. Describe your experience using lensometers and/or lens analyzers to determine lens prescriptions.
25. Describe a time when you successfully provided personal assistance to a coworker or patron.
26. What is the most challenging part of budgeting for you?
27. Provide a time when you dealt calmly and effectively with a high-stress situation.
28. Tell me about your experience assembling eyeglasses.

29. Share an effective approach to working with a large amount of information/data. How has your approach
affected your company?
30. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was
the impact?
31. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you
identify a problem or the cause of a problem.
32. Tell me how you organize, plan, and prioritize your work.
33. Provide an experience in which your ability to actively find ways to help people improved your company
or your own work ethic.
34. Share an experience in which personal connections to coworkers or others helped you to be successful in
your work. (Make sure candidate works well with others.)
35. Share an experience in which you effectively supervised the training of student opticians. What methods
made you successful?
36. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change?
(Make sure the candidate is flexible.)
37. Share your experience grinding lens edges and applying coatings to lenses.
38. Provide an experience in which you successfully performed administrative duties.
39. Share a time when you willingly took on additional responsibilities or challenges. How did you
successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and
can demonstrate some initiative.)
40. Share an experience in which your understanding of a current or upcoming problem helped your company
to respond to the problem.

41. Share an example of when you established and accomplished a goal that was personally challenging. What
helped you succeed?
42. Please share with me an example of how you helped coach or mentor someone. What improvements did
you see in the person's knowledge or skills?
43. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
44. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.
45. Provide an example of when you were persistent in the face of obstacles.
46. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective?
47. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.
48. Share an effective method you have used in arranging displays of merchandise.
49. Share an experience in which your willingness to lead or offer an opinion helped your company.
50. Name a time when your advice to management led to an improvement in your company or otherwise helped your employer.
51. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.
52. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)
53. Name a time when your creativity or alternative thinking solved a problem in your workplace.

54. What have you found to be the best way to monitor the performance of your work and/or the work of
others? Share a time when you had to take corrective action.
55. Share an experience in which your ability to consider the costs or benefits of a potential action helped you
choose the most appropriate action.
56. Describe a time when you successfully persuaded another person to change his/her way of thinking or
behavior.
57. Tell me about a recent experience you've had working with your hands.
58. Would you consider analyzing data or information a strength? How so?
59. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges
and results?
60. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a
solution. How did the solution benefit your employer?
61. Please share an experience in which you successfully taught a difficult principle or concept. How were you
able to be successful?
62. Describe an experience in which your ability to work well with others and reconcile differences helped
your company or employer. (Make sure the candidate knows how to negotiate.)
63. Give me an example of when you thought outside of the box. How did it help your employer?
64. Provide an example of a time when you successfully organized a diverse group of people to accomplish a
task.
65. In your experience, what is the key to developing a good team? (Look for how they build mutual trust,
respect, and cooperation.)
66. Share an experience in which you successfully coordinated with others. How about a coordination effort

that was not as successful?
67. Share an experience in which you've successfully learned how to handle a new piece of equipment?
68. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation
or improve an ongoing one. (Look for the candidate's ability to learn.)
69. Tell me about the last time you oversaw the work of someone else. How did you effectively motivate,
develop, and direct the worker(s)?