

## Care Taker Interview Questions

1. Describe a time when you successfully provided personal assistance to a coworker or patron.
2. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
3. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
4. Share an experience you had in dealing with a difficult person and how you handled the situation.
5. Provide an example when your ethics were tested.
6. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)
7. Share an experience in which you administered bedside or personal care.
8. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?
9. What is the state of your records of client progress and services performed? What is one thing you would like to improve upon?
10. Provide a time when you dealt calmly and effectively with a high-stress situation.
11. Describe your experience performing housekeeping duties.
12. Provide an experience in which your ability to actively find ways to help people improved your company or your own work ethic.
13. Share an experience in which your attention to detail and thoroughness had an impact on your last company.
14. Name a time when your patience was tested. How did you keep your emotions in check?

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15. Share an experience in which you performed healthcare-related tasks.

16. Provide an experience in which you cared for an individual or family during a period of incapacitation, family disruption, or convalescence.

17. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)

18. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)

19. Provide your experience transporting clients to locations outside of the home.

20. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.

21. Describe a time when you effectively planned, shopped for, and/or prepared nutritious meals.

22. Share an experience in which you effectively advised a client on an issue.

23. Tell me how you organize, plan, and prioritize your work.

24. Tell me about an experience in which you analyzed information and evaluated results to choose the best solution to a problem.

25. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)

26. Provide an experience in which your participation in a case review helped you to more effectively plan for continuing services for a client.

27. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the

## Care Taker Interview Questions

candidate has open lines of communication.)

28. Name a time when your creativity or alternative thinking solved a problem in your workplace.

29. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.)

30. Provide an example of when you were persistent in the face of obstacles.

31. Share an experience in which you effectively trained a family member to provide bedside care.

32. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?

33. Describe your experience assisting clients with communication.

34. Share an experience in which your willingness to lead or offer an opinion helped your company.

35. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

36. Share an experience when you applied new technology or information in your job. How did it help your company?

37. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person.

38. Please share an experience in which you presented to a group. What was the situation and how did it go?

39. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action.

40. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact?

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41. How do you stay fit in order to perform physical activities that are required in the workplace?

42. Share an effective approach to working with a large amount of information/data. How has your approach affected your company?

43. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.

44. Tell me about a recent experience you've had working with your hands.

45. In your experience, what is the key to ensuring your company was compliant with all laws, regulations and standards that were applicable to your area of responsibility?

46. Share an experience in which your understanding of a current or upcoming problem helped your company to respond to the problem.

47. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful?

48. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

49. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action.

50. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer?

51. Provide an example of a time when you successfully organized a diverse group of people to accomplish a task.

52. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation or improve an ongoing one. (Look for the candidate's ability to learn.)