| 1. Tell me about a recent experience you've had working with your hands. |
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| 2. How do you stay fit in order to perform physical activities that are required in the workplace? |
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| 3. Share an experience you had in dealing with a difficult person and how you handled the situation. |
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| 4. Provide an experience in which you effectively organized items in an easily accessible manner in a storage |
| room, warehouse, or other area. |
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| 5. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the |
| candidate is dependable.) |
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| 6. Share an experience in which your attention to detail and thoroughness had an impact on your last company. |
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| 7. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness |
| affect your work environment? |
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| 8. How do you balance cooperation with others and independent thinking? Share an example. (Try to |
| determine if the candidate has a cooperative attitude or is otherwise good-natured.) |
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| 9. Provide your experience driving trucks to pick up stock and/or deliver parts. |
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| 10. Name a time when your patience was tested. How did you keep your emotions in check? |
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| 11. Share an effective method you have used to clean and maintain supplies, tools, equipment, and storage |
| areas to ensure compliance with safety regulations. |
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| 12. Provide an example when your ethics were tested. |
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| 13. Share an experience in which you effectively sold materials, equipment, or other items in a retail setting. |
| What methods made you successful? |
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| 14. Tell me about a time when you developed your own way of doing things or were self-motivated to finish |

| an important task. |
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| 15. Provide an experience in which you effectively advised a customer or user on appropriate parts, supplies, and/or materials. |
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| 16. What factors do you consider to determine proper storage methods, identification, and stock location? Share an experience. |
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| 17. What is the state of your records (e.g. use of stock, price lists, shortages, or expenditures)? What is something you would like to improve? |
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| 18. Describe an experience in which you maintained data and documents to effectively assess supply needs. |
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| 19. Share a time when you willingly took on additional responsibilities or challenges. How did you |
| successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and |
| can demonstrate some initiative.) |
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| 20. Provide an example of when you were persistent in the face of obstacles. |
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| 21. Share an experience in which you effectively assisted and directed other workers. |
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| 22. Share an experience in which conferring with engineering, purchasing personnel, and/or vendors helped you to be more effective in your work. |
| you to be more effective in your work. |
| 23. What is the key to success when communicating with the public. |
| |
| 24. Share an experience in which personal connections to coworkers or others helped you to be successful in |
| your work. (Make sure candidate works well with others.) |
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| 25. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed? |
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| 26. Provide an experience in which you effectively determined sequence and release of back orders according |
| to stock availability. |

| 27. Name a time when you identified strengths and weaknesses of alternative solutions to problems. What was the impact? |
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| 28. Share an experience in which you prepared products or equipment for use by adjusting, repairing, and/or assembling them. |
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| 29. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.) |
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| 30. Provide a time when you dealt calmly and effectively with a high-stress situation. |
| |
| 31. Describe a time when you successfully persuaded another person to change his/her way of thinking or behavior. |
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| 32. Please share an experience in which you presented to a group. What was the situation and how did it go? |
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| 33. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome? |
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| 34. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant? |
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| 35. Name a time when your creativity or alternative thinking solved a problem in your workplace. |
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| 36. Share an experience in which your willingness to lead or offer an opinion helped your company. |
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| 37. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.) |
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| 38. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges and results? |
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| 39. Provide an experience in which your ability to actively find ways to help people improved your company |

| or your own work ethic. |
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| 40. Share an experience in which you successfully coordinated with others. How about a coordination effort that was not as successful? |
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| 41. Share an experience in which your ability to consider the costs or benefits of a potential action helped you choose the most appropriate action. |
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| 42. Tell me how you organize, plan, and prioritize your work. |
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| 43. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a solution. How did the solution benefit your employer? |
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| 44. What have you found to be the best way to monitor the performance of your work and/or the work of others? Share a time when you had to take corrective action. |
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| 45. Describe an experience in which your ability to work well with others and reconcile differences helped your company or employer. (Make sure the candidate knows how to negotiate.) |
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| 46. Share an experience in which you've successfully learned how to handle a new piece of equipment? |
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| 47. Provide an example when you were able to prevent a problem because you foresaw the reaction of another person. |
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