1. Share what method you use to analyze and interpret news and information received from various sources in order to be able to broadcast the information.
2. What kind of experience do you have writing commentaries, columns, or scripts, using computers? Share an example.
3. Walk me through how you examine news items of local, national, and international significance in order to determine topics to address, or obtain assignments from editorial staff members.
4. Share an experience where you coordinate and served as an anchor on news broadcast programs. How did it go?
5. What is the key to success when communicating with the public.
6. Share an experience you had in dealing with a difficult person and how you handled the situation.
7. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)
8. Tell me how you organize, plan, and prioritize your work.
9. Give me an example of when you thought outside of the box. How did it help your employer?
10. Would you consider analyzing data or information a strength? How so?
11. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?
12. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?
13. Please share an experience in which you presented to a group. What was the situation and how did it go?
14. How would you rate your writing skills? (Ask for an example that demonstrates great writing skills.)

15. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?
16. Tell me how you present news stories, and introduce in-depth videotaped segments or live transmissions from on-the-scene reporters.
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17. What is the most challenging part of gathering information and developing perspectives about news subjects through research, interviews, observation, and experience?
subjects unough research, interviews, observation, and experience.
18. Share an experience in which your attention to detail and thoroughness had an impact on your last company.
19. Provide a time when you dealt calmly and effectively with a high-stress situation.
20. Provide an example of when you were persistent in the face of obstacles.
21. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)
22. Share an example of when you established and accomplished a goal that was personally challenging. What helped you succeed?
23. Provide an experience in which you were sensitive to somone's needs or feelings. How did your helpfulness affect your work environment?
24. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)
25. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and can demonstrate some initiative.)
26. Share an experience in which your willingness to lead or offer an opinion helped your company.

27. Provide an example when your ethics were tested.
28. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change?
(Make sure the candidate is flexible.)
29. Name a time when your patience was tested. How did you keep your emotions in check?
30. Share an experience in which your understanding of a current or upcoming problem helped your company
to respond to the problem.
31. Tell me about a time when you developed your own way of doing things or were self-motivated to finish
an important task.
32. Share an experience in which personal connections to coworkers or others helped you to be successful in
your work. (Make sure candidate works well with others.)
33. Provide an example of a time when you successfully organized a diverse group of people to accomplish a
task.
34. Share an experience in which you successfully coordinated with others. How about a coordination effort
that was not as successful?
35. Provide an experience that demonstrates your ability to manage time effectively. What were the challenges
and results?
36. Describe a time when you successfully persuaded another person to change his/her way of thinking or
behavior.
37. Provide a time when you were able to identify a complex problem, evaluate the options, and implement a
solution. How did the solution benefit your employer?
38. In your experience, what is the key to developing a good team? (Look for how they build mutual trust,
respect, and cooperation.)

39. Provide an experience in which your ability to actively find ways to help people improved your company
or your own work ethic.
40. Describe an experience in which your ability to work well with others and reconcile differences helped
your company or employer. (Make sure the candidate knows how to negotiate.)
41. What are some long-range objectives that you developed in your last job? What did you do to achieve
them?
42. Please share an experience in which you successfully taught a difficult principle or concept. How were you
able to be successful?
43. Share an experience in which you used new training skills, ideas, or a method to adapt to a new situation
or improve an ongoing one. (Look for the candidate's ability to learn.)