

## Linen Folder Interview Questions

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| 1. Share an experience in which your attention to detail and thoroughness had an impact on your last company.   |
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| 2. Share an example when you sprayed steam, water, or air over spots to flush out chemicals, dry material, raise naps, or brighten colors.  |
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| 3. Share an effective system when you receive and mark articles for laundry or dry cleaning with identifying code numbers or names, using hand or machine markers.  |
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| 4. What kind of experience do you have testing fabrics in inconspicuous places to determine whether solvents will damage dyes or fabrics? Share an example.   |
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| 5. Describe an experience when you started washers, dry cleaners, driers, or extractors, and turn valves or levers to regulate machine processes and the volume of soap, detergent, water, bleach, starch, and other additives. |
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| 6. What have you found to be the best way to sort and count articles removed from dryers, and fold, wrap, or hang them?   |
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| 7. Provide an example when your ethics were tested.   |
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| 8. Walk me through how you would operate machines that comb, dry and polish furs, clean, sterilize and fluff feathers and blankets, or roll and package towels.   |
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| 9. Share your approach to mixing and adding detergents, dyes, bleaches, starches, and other solutions and chemicals to clean, color, dry, or stiffen articles.  |
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| 10. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)  |
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| 11. What kind of experience do you have sprinkling chemical solvents over stains, and pat areas with brushes or sponges to remove stains?   |
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| 12. What is the most challenging part of matching sample colors, applying knowledge of bleaching agent and dye properties, and types, construction, conditions, and colors of articles?   |

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| 13. Describe methods you have found useful to inspect soiled articles to determine sources of stains, to locate color imperfections, and to identify items requiring special treatment.                           |
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| 14. Name a time when you identified articles' fabrics and original dyes by sight and touch, or by testing samples with fire or chemical reagents.   |
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| 15. Tell me about a time when you developed your own way of doing things or were self-motivated to finish an important task.  |
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| 16. Share an experience in which you've successfully learned how to handle a new piece of equipment?  |
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| 17. Tell me about a recent experience you've had working with your hands.   |
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| 18. Name a time when your patience was tested. How did you keep your emotions in check?   |
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| 19. What kind of experience do you have mending and sewing articles, using hand stitching, adhesive patches, or sewing machines?  |
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| 20. Provide an experience in which you were sensitive to someone's needs or feelings. How did your helpfulness affect your work environment?  |
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| 21. How do you balance cooperation with others and independent thinking? Share an example. (Try to determine if the candidate has a cooperative attitude or is otherwise good-natured.)                           |
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| 22. Provide a time when you dealt calmly and effectively with a high-stress situation.  |
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| 23. Provide a time when you worked in a rapidly evolving workplace. How did you deal with the change? (Make sure the candidate is flexible.)  |
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| 24. Share an experience in which your willingness to lead or offer an opinion helped your company.  |
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| 25. Share a time when you willingly took on additional responsibilities or challenges. How did you successfully meet all of the demands of these responsibilities? (Make sure the candidate is a self-starter and |

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can demonstrate some initiative.)

26. Share an experience in which personal connections to coworkers or others helped you to be successful in your work. (Make sure candidate works well with others.)

27. Share an experience you had in dealing with a difficult person and how you handled the situation.

28. Name a time when your creativity or alternative thinking solved a problem in your workplace.

29. Tell me about the last time you monitored or reviewed information and detected a problem. How did you respond?

30. Describe an experience in which you identified the educational needs of your students and successfully developed a way to teach/train them.

31. Tell me how you organize, plan, and prioritize your work.

32. Share an experience in which your diligence of inspecting equipment, structures, or materials helped you identify a problem or the cause of a problem.

33. Please share an experience in which you presented to a group. What was the situation and how did it go?

34. Provide an example of a time when you were able to demonstrate excellent listening skills. What was the situation and outcome?

35. Describe a time when you successfully provided personal assistance to a coworker or patron.